

AGENDA

HICKRC MEMBERSHIP MEETING

DATE: MARCH 19, 2014
TIME: 11:00 AM – 12:00 AM
LOCATION: CONFERENCE CALL: 1-877-455-0244; PASSCODE: 2072786573
CHAIRS: DAWN GALLAGHER, LORIE SMITH, MARTHA VRANA-BOSSART
MEMBERS: ANN TUCKER, CLAUDETTE HUMPHREY, SUE DALTON, LEE UMPHREY, CHARLENE O'CLAIR, DEAN BAILEY, LYNN DUBY, HEATHER PELLETIER, JAN HUSKINS, JANE DUBOIS, NORMA DESJARDINS, JULIE SHACKLEY, KIM GONZALES, MICHAEL PAYNE, MISSY BOUTOT, REYNOLD RAYMOND, TERRENCE MCCARTHY, JAMES BOUCHARD, LAURIE CHARBONNEAU.

MEETING OBJECTIVE: HCF PROJECT UPDATE

Agenda

- A. Attendance
- B. RFP with Network Narrative Update with Q&A Process Overview – Martha/Dawn
 - i. RFP and Network Narrative Update
 - 1. HCP Feedback
 - 2. HCP Approval
 - ii. Q&A Process for Vendors

Q&A Process for HICKRC RFP and Network Narrative	
What and Where	When, by Whom and How
View HICKRC RFP 01 and Network Narrative (NN) <ul style="list-style-type: none">www.usac.org	Once reviewed by USAC; the HICKRC's RFP and NN will be posted and viewable on www.usac.org for 28 days. Interested telecommunications vendors may view the HICKRC RFP and NN on the www.usac.org .
Q & A Process: (Submit Questions) <ul style="list-style-type: none">EHRHelpDesk.DHHS@maine.gov	Interested vendors may submit questions to this email: EHRHelpDesk.DHHS@maine.gov with a Subject Line containing the acronym: HICKRC within the first 5 business days that the RFP and NN are posted on www.usac.org .
Q & A Process: (View Answers) <ul style="list-style-type: none">www.maine.gov/hit	Answers to questions emailed to EHRHelpDesk.DHHS@maine.gov with a subject line containing HICKRC will be viewable within 4 business days of receipt of questions at www.maine.gov/hit .

- C. Primary Contacts for Specific HCP Site / Vendor Questions
 - i. List of Primary Contacts for each Entities (see attachment in meeting invite)

D. **F460 Application Update;** all sites filed and/or re-filed. Filing status as of 3/13/2014

- i. Note: automated, USAC **Email Confirmation** receipts – Reminder, HCP Sites do not need to file F461 or take any actions on www.usac.org. F461 will be filed by the Consortium.

Pending Review	USAC Eligible	USAC Ineligible	59 - HCP Sites 15 - HCP Entities 6 - Category Types
11	12		Community Health Centers (CHC) or Health Centers services to migrants
	12		Community Mental Health Centers (CMHC)
	10		Rural Health Centers (RHC)
		11	Re-register Ineligible- Review
		2	Off-site Admin. Offices
		1	Off-site Data Center
		14	Ineligible Participants
11	34		Eligible Participants
11	34	14	59 - HCP Sites in Total

E. **Next Steps / Closing Remarks:** F461 filing (90% complete) with RFP and Network Narrative. USAC Posting RFP and NN. Vendor Contacts and Q&A Process.

- i. Caution not to sign contracts with vendors. May discuss contract requirements, but the full 28 days must pass with RFP and Network Narrative actually posted at www.usac.org before any site can enter into a contract without forfeiting USAC funding. The vendor must be awarded the RFP through the competitive bidding process with HICKRC.

F. **Next HICKRC Membership Meeting** – April 16, 2014 at 11:00-12:00 a.m. (April 2, 2014 mtg. to be cancelled due to potential of three, HICKRC Meetings in April).